



Lincoln Heights Benefit Assn. of L.A.

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Board of Directors

Steve Kasten, President
Frank Son, Board Member

Dave Mandala, Secretary
Flavio Olivas, Board Member

Ronnie Rudolph, Vice President
Misty Iwatsu, Exec Dir/CEO

2025 Meeting Dates

January Canceled
February 21
March Canceled

April 25
May 16
June 20

July dark
August dark
September 19

October 17
November 21
December- dark

Board of Directors. Meeting Notice & Agenda New Meeting Date

Date: June 20 Time: 11:00 am

Location: Young Nak- Hope Hall

1721 N. Broadway & Ave 18, Los Angeles, CA 90031

Meeting Agenda

- I. General Meeting
 - a. Call to Order- Steve Kasten, President
 - b. Public Comment- This opportunity is reserved for any public comments to the Board pursuant to the Brown Act with the understanding that no action may be taken nor discussion conducted on unagendized subjects. The Board's policy is that persons in the audience may address the Board in connection with any particular agenda item during the public comments period. As the Brown Act provides, each individual's speaking time shall be limited to **two (2) minutes**. Anyone desiring to speak during the public comment period must complete a speaker card and submit it to the chair before the start of the meeting.
- II. Approval of Minutes- May 2025
- III. Reports
 - a. Government offices or representatives
 - i. Congressman Gomez Report
 - ii. CD #1 Report- Elena Chavez
 - iii. CD #14 Report
 - iv. LAPD- SLO Huerta Report
 - b. Clean- Chrysalis Report
 - c. Safe- GSSi report
- IV. Board Session- Closed Session
 - a. Executive Director report
 - i. Board Member Responsibilities
 - ii. Review of September 15, 2023 minutes & City of LA Contract
 - b. President's report- Steve Kasten
 - i. Consideration & Codify Special meeting motion for "Hiring an Accountant to do a forensic audit for the BID for 2024 and year to date in 2025".
 - ii. Consideration of an additional 4-year forensic audit
 - iii. Consideration of Safe Contract
 - iv. Consideration of a permanent Clean Contract
 - v. Consideration of new Board Members
 - vi. Consideration of the reinstatement of a board member
 - vii. Consideration for the ED to continue to receive statements from the bank. Bank statements should be made available to the President, Treasurer, and ED
 - viii. Consideration of a new Treasurer
 - ix. Restate East West Bank signatures and removal of signatures that are not current board members
 - x. Define the role of the Finance Committee
 - xi. Consideration to request all digital and physical financial accounting files, documents, and backup materials from Exact Tax
 - xii. Consideration of the ad hoc committee on hiring Richard Macias as the LHBA attorney
 - xiii. Update from Executive Search Committee
- V. Ad Hoc Committee Reports
- VI. New Business
 - a. Other items for consideration
- VII. Adjournment
 - a. Next Meeting: See meeting dates

Board Members: Mandatory participation is required.

As a covered entity under Title II of the Americans with Disabilities Act, the Lincoln Heights Benefit Assoc of Los Angeles does not discriminate based on disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Commission Executive Assistant at (213) 485-1360 OR toll-free at 3-1-1.

Board of Director's Minutes
Friday, June 20, 2025

- I. Call to Order: 11:03 AM
 - a. General Meeting-Call to Order – Teleconference (Governor Executive Order).
 - b. Attendance: S. Kasten, R. Rudolph, D. Mandala, F. Olivas
Others: Misty, S. Cohan, Chrysalis Representatives-Emily & Porsha, Elena Chavez, Vera, Eric Uriba (Lincoln Plaza), Officers Jurisaga & Bola LAPD
 - c. Public Comment: Open
- II. Approval of Minutes- May, 2025. Motion “To approve May, 2025 Minutes”. Motion by Ronnie, 2nd Dave – Roll Call Vote: Ayes – r, Nays – 0, Abstain – 0.
- III. Vendors Reports
 - a. Government- Federal, State, County, City officers or elected officials or representatives:
 - i. Congressman Gomez – Invited, Not Present
 - ii. CD #1 – Elena Chavez reported
 - iii. CD #14 – Invited, Not Present.
 - iv. LAPD - Officer Jurisaga reported
 - b. Clean & Safe-Chrysalis, Emily reported.
 - c. GSSI Security-Sean reported.
 - d. Farmer’s Market Report – Vera Reported
- IV. Board Session – Closed Session
 - a. Executive Director Report – Misty Reported.
 - i. Board Member Responsibilities.
 - ii. Reviewed Sept. 15, 2023 Minutes & City of L.A. Contract.
 - b. President’s Report – Steve Kasten Reported.
 - i. Consideration & Codify Special Meeting. Motion “To approve Cyber to conduct Forensic Phase 1 Audit within 60 days at a cost of \$6,000”. Motion by Dave, 2nd Ronnie – Roll Call Vote: Ayes-4, Nays-0, Abstain-0,
 - ii. Consideration of an additional 4-year forensic audit – Deferred until completion of Phase 1 Audit.
 - iii. Consideration of GSSI Safe Contract – Motion “To increase GSSI Contract per adjusted minimum wage of \$17.87/hr. scheduled to go into effect 7-1-25”. Motion by Ronnie, 2nd Dave-Roll Call Vote: Ayes-4, Nays-0, Abstain-0
 - vi. Consideration of a permanent Clean Contract – Deferred to 9/25.
 - v. Consideration of new Board Members-Motion “To approve appointment of Eric Uribe”. Motion by Ronnie, 2nd Dave – Roll Call Vote: Ayes-4, Nays – 0, Abstain-0.
 - vi. Consideration of the reinstatement of a board member – None.
 - vii. Consideration for the ED to continue to receive bank statements. Motion “Bank Statements should be made available to the President, Treasurer, & ED. Note that ED shall not be a signer on the account”. Motion by Dave, 2nd Ronnie –Roll Call Vote: Ayes-4, Nays-0, Abstain-0.

viii Consideration of a new Treasurer – Motion “To appoint Eric Uribe as Treasurer”. Motion by Ronnie, 2nd Dave-Roll call Vote: Ayes-4, Nays-0, Abstain-0.

ix. Restate East West Bank signature & removal of signatures that are not current Board Members - Motion “To remove signatures of non current Board members & add new Treasurer to bank account”. Motion by Dave, 2nd Flavio-Roll Call Vote: Ayes-4, Nays-0, Abstain-0.

x. Define the role of the Finance Committee- Motion “Role of the Finance Committee shall be to review Finances separately from the Treasurer and report review” Motion by Steve, 2nd Eric-Roll Call Vote: Ayes-4, Nays-0, Abstain-0.

xi. Consideration to request all digital & physical financial accounting files, documents, & backup material from Exact Tax – Motion ”To approve said request”. Motion by Dave, 2nd. Flavio-Roll Call Vote: Ayes-4, Nays-0, Abstain-0.

xii. Consideration of the ad hoc committee on hiring Richard Macias as the LHBA attorney. Motion “Board is authorized to retain Richard Macias for legal advise as needed up to \$5,000.” Motion by Dave, 2nd Eric-Roll Call Vote: Ayes-4, Nays-0, Abstain-0.

xiii . Update from Exec. Director Search Comm. – Comm. Reported.

V. Ad Hoc Committee Reports –None

VI. New Business - None

VII. Adjournment at 2:15 PM

Respectively Submitted by D. Mandala, Secretary

Misty Iwatsu, Executive Director