



Lincoln Heights Benefit Assn. of L.A.

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Board of Directors:

Steve Kasten, President
Sampson Chan- Vice-President
Michael Banner, Treasurer
Dave Mandala, Interim Secretary

Irene Holgiun, Board Member
Richard Kim, Board Member
Carlton/Chris Maese- Board Member
Flavio Olivas Jr., Board Member

Ronnie Rudolph, Board Member
Jason Taban, Board Member
Frank Rodriguez, Community Member

2020 Meeting Dates

January 17 April 17 July No Meeting October 16
February 21 May 15 August No Meeting November- 20 Annual Meeting
March 20 June 19 September 18 December- No Meeting

Board of Directors Meeting Notice & Draft Agenda Time: Jun 19, 2020 11:00 AM Pacific Time (US and Canada)

Join Zoom Meeting
<https://qdro.zoom.us/j/96257837095>

Meeting ID: 962 5783 7095

Dial by your location

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+1 346 248 7799 US (Houston) +1 253 215 8782 US (Tacoma) +1 646 876 9923 US (New York)

Draft Meeting Agenda

- I. General Meeting- Call to Order- Teleconference (Governor Executive Order)
 - a. **Public Comment**- This opportunity is reserved for any public comments to the Board pursuant to the Brown Act with the understanding that no action may be taken, nor discussion conducted on unagendized subjects. It is the Board's policy that persons in the audience may address the Board in connection with any particular agenda item during the public comments period. As provided by the Brown Act, each individual's speaking time shall be limited to **two (2) minutes**. Anyone desiring to speak during the public comment period must complete a speaker card and submit it to the chair prior to the start of the meeting.
- II. Approval of Minutes- May 2020
- III. President's report- Steve
- IV. Vendors Reports
 - a. LAPD & City Attorney
 - b. CD #1- Jose Rodriguez
 - c. Maintenance- Kwon report
 - d. Security- Sean report
 - e. LH CFM- report
 - f. LHBA Website- report
- V. Treasurer Report
 - a. Consideration 990 and review
- VI. Ad Hoc committee reports- updates
 - a. Executive Director- Consideration Executive Director Contract
 - b. Financial oversight-
 - i. Consideration Treasurer's Policy & Procedure manual
 - ii. Consideration of Accounting Policy & Procedure Manual
 - iii. Consideration of release of RFP for CPA & Bookkeeper
 - c. Strategic Planning committee-
 - i. Regenerator article
- VII. New Business
 - a. Consideration of Security Patrol for July- September
 - b. Parking Study & Land Use and Entitlements RFP - deferred
 - c. Other New Business
- VIII. Closed Session-
CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Pursuant to Government Code Section 54956.9(d)(1)
Case: Riskin v. North Figueroa Association and Lincoln Heights Benefit Association of Los Angeles
Los Angeles County Superior Court Case No: 20STCP00166
- IX. Adjournment
 - a. Next Meeting: September 18, 2020, 11:00 am

Board Members Mandatory participation is required

As a covered entity under Title II of the Americans with Disabilities Act, the Lincoln Heights Benefit Assn. of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72-hours) prior to the meeting by contacting the Commission Executive Assistant at (213) 485-1360 OR toll-free at 3-1-1.

**Lincoln Heights Board of Director's Minutes
Friday, June 19, 2020.**

I Call to Order: 11:05am

General Meeting-Call to Order – Teleconference (Governor Executive Order).

Attendance: Steve K, Sampson C, Michael B, Dave M, Carlton M, Ronnie R, Jason T

a. Public Comment: Steve Riboli, Ronnie Rudolph

II Approval of May 2020 Minutes & May 21 Emergency Board Meeting – Motion Carlton, 2nd Dave – Roll Call Vote: Aye vote-Steve, Sampson, Michael, Dave, Carlton, Ronnie, Jason. Nay's-None, Abstentions-None

III. President's Report – Steve

a. Motion "Form an ad hoc committee (Steve, Michael, Ronnie, Jason) to study proposed light rail bridge over Main. St." by Carlton, 2nd Dave-Roll Call Vote: Aye vote-Steve, Sampson, Dave, Carlton, Michael, Jason, Ronnie. Nay's-None, Abstention-None.

IV. Vendors Reports

1. LAPD – Not Present
2. CD #1 -Jose Rodriguez –not Present
3. Maintenance-Kwon reported
4. Security-Sean reported.

Motion to extend one extra vehicle armed patrol 24/7 for July thru September. By Carlton, 2nd Sampson – Roll Call Vote: Aye Vote – Steve, Sampson, Carlton, Dave, Michael, Ronnie, Jason. Nay's – None, Abstentions-None

5. LH CFM – reported
6. LHBA Website-reported
7. Exec. Director reported
8. City Attorney's Office-Cynthia reported.

V. Treasurer's Report

1. Motion "For RFP for CPA & for Bookkeeper" by Jason, 2nd Carlton-Roll Call Vote: Aye Vote-Steve, Sampson, Dave, Carlton, Michael Ronnie, Jason. Nay's-None, Abstentions-None.
2. Motion "Approve 990's, subject to CPA's review & providing explanation of note 5". By Dave, 2nd Sampson – Roll Call Vote: Aye Vote – Steve, Sampson, Michael, Dave, Carlton, Ronnie, Jason. Nay's-None, Abstentions-None.
3. Motion "Adopt Accounting Policies & Procedures as a working draft document to be reviewed by Financial oversight committee, Treasurer & CPA and to provide a final draft to be approved by Board". By Carlton, 2nd Michael-Roll Call Vote: Aye Vote- Steve, Sampson, Michael, Carlton, Dave, Ronnie, Jason. Nay's-None, Abstention-None.

3. Financial Statements – reported

VI. Ad Hoc Committee Reports – updates

- a. Executive Director-Consideration Executive Director Contract.

Motion "Approve Executive Director's contract subject to providing a report at monthly meetings & yearly Performance Evaluation". by Sampson, 2nd Carlton-Roll Call Vote: Aye Vote-Steve, Sampson, Dave, Carlton, Michael, Ronnie, Jason. Nay's-None, Abstentions-None.

VIII. Closed Session

CONFERENCE WITH LEGAL COUNSEL- UPDATE ON EXISTING LITIGATION

IX. Meeting adjourned 1:37 pm