



# Lincoln Heights Benefit Assn. of L.A.

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January 19  
February 16  
March 16

April 20  
May 18  
June 15

## 2019 Meeting Dates

July No Meeting  
August No Meeting  
September 21

October 19  
November- 16 Annual Meeting  
December- No Meeting

## Board of Directors Annual Meeting Notice & Draft Agenda

Date: Friday, November 16, 2018

Time: 11:00 a.m. – 1:00 p.m.

Location: ARROYO VISTA FAMILY HEALTH CENTER - LINCOLN HEIGHTS  
2411 N. Broadway - Large Conference Room, Los Angeles, CA 90031

### Board of Directors:

Steve Kasten, President  
Sampson Chan- Interim Vice-President  
Dave Mandala, Interim Treasurer  
Martha Sevin Riley, Secretary

Irene Holgiun, Board Member  
Flavio Olivas Jr., Board Member  
Richard Kim, Board Member  
Sheri Fierro, Board Member

Frank Rodriguez, Board Member  
Harish Solanki, Board Member  
Phillip Mu, Board Member

### Draft Annual Meeting Agenda

- I. General Meeting- Call to Order- 11:00 am, Arroyo Vista Family Health
  - a. Lunch/Introductions
  - b. Public Comment- This opportunity is reserved for any public comments to the Board pursuant to the Brown Act with the understanding that no action may be taken, nor discussion conducted on unagendized subjects. It is the Board's policy that persons in the audience may address the Board in connection with any particular agenda item during the public comments period. As provided by the Brown Act, each individual's speaking time shall be limited to **two (2) minutes**. Anyone desiring to speak during the public comment period must complete a speaker card and submit it to the chair prior to the start of the meeting.
    - i. RecyclA Presentation
- II. Approval of Draft Minutes of October 2018- review and approve
- III. Discussion and Action Items:
  - a. Presidents Report- Steve Kasten (5 mins)
  - b. LAPD- SLO Joel Perez (5 mins)
  - c. City Attorney Office Neighborhood Prosecutor- Cynthia (5 mins)
  - d. Council Office- Jose Rodriguez (5 mins)
- IV. Vendors Reports
  - a. Maintenance (3 mins)
    - i. Year-end Report
  - b. Security (3 mins)
    - i. Year-end Report
- V. Board Meeting (start 12:00)
  - a. Elections- Update
  - b. Executive Director Contract renewal- Review & Vote
  - c. Maintenance Contract renewal- Review & Vote
  - d. Security Contract renewal- Review & Vote
- VI. Adjournment
  - a. Next Meeting: January 18, 2019, 11:30 am-1:00 pm

### Board Members Mandatory participation is required

Please RSVP to: 323-359-3944 or Lincolnheightspbid@gmail.com

As a covered entity under Title II of the Americans with Disabilities Act, the Lincoln Heights Benefit Assoc. of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72-hours) prior to the meeting by contacting the Commission Executive Assistant at (213) 485-1360 OR toll-free at 3-1-1.

# Lincoln Heights Benefit Association of Los Angeles Board of Directors Meeting Minutes

Date: Friday, November 16, 2018

Time: 11:00am -1:00pm

Location: Arroyo Vista Family Health Center, 2411 N Broadway, LA 90031

## I. General Meeting – Call to Order

Meeting called to order at 11:30 by Steve Kasten, President

### a. Lunch/Introductions:

In attendance (22): David Brock, George Cabrera, Sean Cohan, Sampson Chan, Frank Dominguez, Monica Francis, Irene Holguin, Misty Iwatsu, Damian Jones, Steve Kasten, Rochelle Kasten, Richard Kim, Daniel Krause, Armando Martinez, Sean McVey, Rita Moreno, Flavio Olivas, Joel Perez, Sevin Riley, Frank Rodriguez, Gary Vargas, and Nathan Ziadie

### b. Public comment

George Cabrera reported on the Lincoln Star newspaper.

## II. Approval of the draft minutes of October 2018 – review and approve

**MOTION:** Approve minutes of October 19, 2018. **Moved: Holguin/2<sup>nd</sup> Kim. VOTE: unanimous. Motion passed.**

## III. Discussion and Action Items

### a. Presidents Report

Steve Kasten reported that the 10 year renewal of the BID begins in January.

### b. LAPD

### c. Joel Perez, senior lead officer reported on crime

### d. City Attorney Office of the Neighborhood Prosecutor - Cynthia Gonzales not present

### e. Council Office – Jose Rodriguez not present

## IV. Vendors Reports

### a. Maintenance

1. Year-end report in packet. Nathan Ziadie, Sr. Operations Manager from Chrysalis gave a slide presentation. Damian Jones, supervisor reported. Workers told of their experiences with Chrysalis.

### b. Security

1. Year-end report presented by Sean Cohan from General Security. Daniel Kraus is the bike and foot patrol.

## V. Board Meeting

### a. Elections update

Committee to meet and put together the slate soon.

### b. Executive Director contract –review and vote

**MOTION:** Approve contract for Executive Director of \$78,000 for twelve months. **Moved: Rodriguez/2<sup>nd</sup> Chan. VOTE: unanimous. Motion passed.**

### c. Maintenance contract – review and vote.

**MOTION:** Approve contract with Chrysalis of \$288,526.23 for one year only. **Moved: Kasten/2<sup>nd</sup> Chan. VOTE: unanimous. Motion passed.**

### d. Security contract renewal –review and vote

**MOTION:** Approve contract with General Security of \$160,800 for one year with a thirty day cancellation clause. **Moved: Kasten/2<sup>nd</sup> Chan. VOTE: unanimous. Motion passed.**

## VI. Adjournment

Meeting adjourned at 1:30 PM. Next meeting January 18, 2019, 11:30 am to 1:30pm

Minutes submitted by Sevin Riley, Secretary